

### YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	NETAJI SUBHASH MAHAVIDYALAYA	
Name of the Head of the institution	Dr. Sudhan Debnath	
• Designation	Principal(in-charge)	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03821295415	
Mobile No:	9436518210	
Registered e-mail	nsm.udaipur@gmail.com	
Alternate e-mail	iqac.nsm.udaipur@gmail.com	
• Address	Dhwajanagar	
• City/Town	Gokulpur , Udaipur	
• State/UT	Tripura	
• Pin Code	799114	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

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Name of the Affiliating University	Tripura University
Name of the IQAC Coordinator	Dr. Soma Banik
• Phone No.	03821295415
Alternate phone No.	03821295415
• Mobile	9436526017
• IQAC e-mail address	iqac.nsm.udaipur@gmail.com
Alternate e-mail address	nsm.udaipur@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nsmahavidyalaya.nic.in/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nsmahavidyalaya.nic.i n/Academic%20Calendar%202020-21.p df
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.02	2015	03/03/2015	02/03/2020

#### 6.Date of Establishment of IQAC 15/01/2015

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutiona 1	Office Expenses	State Government	1.4.2020-31.	641875

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	5

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		)
11.Significant contributions made by IQAC dur	ing the current year (ma	ximum five bullets)
1. Initiatives for Livelihood Skil through workshops/ training progra and Mushroom cultivation for fund Plantation drive 5. Rain water har	mmes 2. Vermi-comgeneration 3. Gre	post production en Audit 4. Mass
12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved		

Plan of Action	Achievements/Outcomes
1. Academic and Administrative Audit (AAA)	IQAC has conducted Academic and Administrative Audit (AAA) in the departments from 25.08.2021 to 1.09.2021
2. Vermi compost production for fund generation	A vermi compost unit has been established under the supervision of Department of Zoology and Swacchta Action Plan (SAP) Committee, NSM. By this unit vermi compost production and also sale of the same has been initiated.
3. Mushroom cultivation for fund generation	A mushroom cultivation unit has been established under the supervision of Botany Department. Cultivation of good quality mushroom has been initiated with a future plan for fund generation.
4. Awareness programs for saving Environment and Mass Plantation Drive	1. "Plantation Adoption Programme" as an Observance of "17th June World Day to Combat Desertification and draught" by the "Awareness Programme on Environmental and Climate Change Issues Committee" of NSM, Udaipur which is sponsored by Tripura Climate Change cell, Department of Science Technology and Environment (DSTE), Govt. of Tripura on 04.09.2021 2. Observance of '16th September- World Ozone Day' by "Awareness Programme on Environmental and Climate Change Issues Committee" of NSM, Udaipur which is sponsored by Tripura Climate Change cell, Department of Science Technology and Environment (DSTE), Govt of Tripura on 16.09.2021. 3. Biodiversity conservation and

its role in mitigating climate change on 23.12.2021 organized by Seminar Committee, NSM 4. '14th December- National Energy conservation Day' was observed by the program "Awareness Programme on Environmental and Climate Change Issues" organized by the Climate change cell of NSM and sponsored by Tripura Climate Change cell, Department of Science Technology and Environment (DSTE), Govt of Tripura on 23.12.2021. A Green Audit has been conducted for water, waste, energy, carbon foot print, bio-diversity and environment by the Internal Audit Committee constituted under IQAC of the institution. 1. Workshops on leaf compost and vermi compost for management of organic waste has been conducted on 10.11.2021. 2. A segregated waste collection centre has been set up to segregate organic and non-organic wastes. Accordingly, useful organic waste will be processed for compost generation. 3. Besides, leaf waste/plant materials will be used for compost generation. 4. Two Laboratory Pits have been made for disposal of hazardous waste from Science laboratories. Two Days online workshop on " IPR Issues" organized by Department of Chemistry, NSM on 27-28th September 2021 1. Informative lectures for to students regarding cyber security, organised by Research, Seminar and scientific programme committee on 03.11.2021 2. Two day online workshop

## 5. Faculty and Staff Development Programs

1. One Day Online Faculty Development Programme on "How To Conduct Online Internal Examination On Google Form" organized by NSM on 28th July 2020 for the faculty members 2. Faculty Development Programme cum Student Development Programme on" Linux and LaTex" organised by NSM in Collaboration with IIT Bombay Spoken Tutorials 3-9th September 2020 3. One Day Hands on Training Programme on 'Different Scientific Techniques and Maintenance of Laboratory For the Laboratory Staff of N S Mahavidyalaya, by the Department of Human Physiology and Department of Chemistry, NSM, Udaipur on 29.12.2021 1. Webinar on "Dissecting English: Language and Literature" for students organized by Department of English on 21st June, 2020 2. Faculty Development Programme cum Student Development Programme on Linux and LaTex on 3rd-9th September, 2020 organized by Netaji Subhah Mahavidyalaya 3. An Intracollege - Workshop On "Mushroom Cultivation: Techniques And Income Generation" on 16-07-2021 organized by Department of Botany in collaboration with IQAC, Netaji Subhash Mahavidyalaya 4. Initiative for 3 days Biofloc Training Program for NSM students by Department of Fisheries under UMC from 20.08.2021-23.08.2021 5. Workshop on 'Duck farming in Tripura-A prospective entrepreneurial Venture jointly

organised by NSM and Veterinary Science & A.H.R.K Nagar, West Tripura on 7.9.2021 6. Webinar On "Aviation And Hospitality Career" for students organized by Placement Cell, Netaji Subhash Mahavidyalaya on 23rd October 2021. 7. Workshop on 'Vermicomposting' by Swacchata Action Plan (SAP) Committee and Dept of Zoology, NSM, on 10.11.2021 8. Work shop on 'Development of Nursery' by Department of Botany & Swacchata Action Plan (SAP) Committee, NSM, on 24.12.2021 9. Webinar on "Phonetics & Phonology of English language" organized by Department of English on 28.12.2021 10. Work shop on 'How to make leaf compost' by department of Zoology and Swacchata Action Plan (SAP) Committee of NSM , Udaipur, on 30.12.2021 11. Workshop on "Job Career for NCC cadets' organised by 13th Tripura Battalion NCC Unit, NSM, Udaipur in collaboration with IQAC, NSM, Udaipur on 30.12.2021. 1. National Seminar on "New Education Policy 2020 & Reforms in Examination Pattern in New Normal Situation" organised by Dept. of English, 19-20 March 2020 2. Webinar on "United by Pens, Divided by Fence: Perspectives on Partition Literature" organised by Dept. of English on 10th -12th July, 2020 3. Webinar on "Relevance of Rabindranath Tagore's thoughts on education today" organised by Dept. of Bengali on 20 July 2020 4. Webinar on "Necessity of State Intervention in Language

	Development: A Panel Discussion on Kokborok, Bodo, Garo, Dimasa and Allied Languages" organised by Dept. of Political Science on 31 July 2020 5. Webinar on "Understanding NEP-2020: An Evening with the Intellectuals" organised by Dept. of English on 19th August 2020 6. Webinar on
7. Online Feedback collection from Students and Teachers	IQAC has collected online feedback from students about teaching -learning process from 17.09.2021-17.11.2021. Online feedback from teachers has been collected from 10.08.2021 to 22.11.2021.
8. Student Satisfaction Survey 2020-2021	IQAC has conducted Student Satisfaction Survey among the students from 10.07.2021 to 10.08.2021
9. Green Audit	A Green Audit has been conducted for water, waste, energy, carbon foot print, bio-diversity and environment by the Internal Audit Committee constituted under IQAC of the institution.  Also the environmental monitoring in respect of parameters like water, air and noise in the campus has been conducted through the external agency, Tripura State Pollution Control Board.
10. Rain water harvesting and waste management	1. Workshops on leaf compost and vermi compost for management of organic waste has been conducted on 10.11.2021. 2. A segregated waste collection centre has been set up to segregate organic and non-organic wastes. Accordingly, useful organic waste will be processed for compost generation. 3. Besides, leaf

	waste/plant materials will be used for compost generation. 4.  Two Laboratory Pits have been made for disposal of hazardous waste from Science laboratories.
11. Workshop on IPR	Two Days online workshop on " IPR Issues" organized by Department of Chemistry, NSM on 27-28th September 2021
12. Awareness on Cyber Security	1. Informative lectures for to students regarding cyber security, organised by Research, Seminar and scientific programme committee on 03.11.2021 2. Two day online workshop
13. Health Awareness Programmes	1. Webinar on "Post Covid 19 Health Management through Yoga, Naturopathy and Alternative Medicine" organised by Dept. of Physical Education on 25th June 2021 2. Webinar on
14. Seminars/Webinars/ Workshops	1. Webinar on "Dissecting English: Language and Literature" for students organized by Department of English on 21st June, 2020 2. Faculty Development Programme cum Student Development Programme on Linux and LaTex on 3rd-9th September, 2020 organized by Netaji Subhah Mahavidyalaya 3. An Intracollege - Workshop On "Mushroom Cultivation: Techniques And Income Generation" on 16-07-2021 organized by Department of Botany in collaboration with IQAC, Netaji Subhash Mahavidyalaya 4. Initiative for 3 days Biofloc Training Program for NSM students by Department of Fisheries under UMC from 20.08.2021-23.08.2021 5.

Workshop on 'Duck farming in Tripura-A prospective entrepreneurial Venture jointly organised by NSM and Veterinary Science & A.H.R.K Nagar, West Tripura on 7.9.2021 6. A workshop on "Hands On Training In Mushroom Cultivation" has been organized by Dept. of Botany, NSM, Udaipur on 14th September to 16th September 2021. 7. Webinar On "Aviation And Hospitality Career" for students organized by Placement Cell, Netaji Subhash Mahavidyalaya on 23rd October 2021. 8. Workshop on 'Vermicomposting' by Swacchata Action Plan (SAP) Committee and Dept of Zoology, NSM, on 10.11.2021 9. Work shop on 'Development of Nursery' by Department of Botany & Swacchata Action Plan (SAP) Committee, NSM, on 24.12.2021 10. Webinar on "Phonetics & Phonology of English language" organized by Department of English on 28.12.2021 11. Work shop on 'How to make leaf compost' by department of Zoology and Swacchata Action Plan (SAP) Committee of NSM , Udaipur, on 30.12.2021 12. Workshop on "Job Career for NCC cadets' organised by 13th Tripura Battalion NCC Unit, NSM, Udaipur in collaboration with IQAC, NSM, Udaipur on 30.12.2021.

## 13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AISHE		
Year	Date of Submission	
2021	23/02/2022	
Extended	d Profile	
1.Programme		
1.1  Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	4259	
Number of students during the year		
File Description Documents		
Data Template	<u>View File</u>	
2.2	1160	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	1206	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.Academic		
3.1		52
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File
3.2		63
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template		View File
4.Institution		
4.1		25
Total number of Classrooms and Seminar halls		
4.2		58.88761
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		74
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		

## 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliating college of Tripura university, the college follows the syllabus and curriculum framed by the university. For ensuring effective delivery of the curriculum, at the onset of the academic year, the college frames a tentative academic calendar. Master routines are framed for all the streams separately and all the departments frame their departmental routines according to the master routine. For effective delivery of course content, in addition to traditional chalk and duster method, power point presentations are also made to make the content more comprehensive

with visual impacts. Interactive sessions are also conducted in the class to make it more vibrant. These practices are supplemented by conducting debates, quiz programmes and study tours. It is a continuous practice of the institution to conduct seminars and workshops (both on physical and virtual modes) to make the learning process both intensive and extensive. Workshops are being conducted to impart hands-on-knowledge on sustainable livelihood practices. To keep the learning process continuous and comprehensive during the pandemic period, digital learning was adopted as well as promoted by all faculties and students.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.nsmahavidyalaya.nic.in/1.1.1-lin k%20Syllabus%20distribution.pdf

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For smooth conduct of academic practices, the institution adheres to the academic calendar with minor changes if required. The institute tarts with the admission process as and when it is notified by the Directorate of Higher Education. Classes are being conducted according to academic calendar adhering to the credits prescribed by the University. A continuous internal assessment of the students is done by the teachers in the form of class seminars, presentations, group discussions, quizzes on lecture topic. In addition to these informal practices, internal assessment examinations along with vivavoce are conducted as per university regulations. Schedules are being framed by the Examination Committee of the college to ensure smooth conduct of the same and students are made aware of the schedule much ahead of the time. The process of filling up of examination forms by the students is also incorporated in the calendar and adhered to as and when notified by the university. Apart from these regular activities, the institution celebrates and observes the days of national, international and social importance. The Teachers' Council meets every month to follow up the activities of the institution. Meetings of Other committees of the council are conducted as and when required.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://www.nsmahavidyalaya.nic.in/1.1.2%20a ddl%20%20INT%20EXAM%20RELATED.pdf

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

#### B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

## 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to professional ethics, gender, human values and environment and sustainability are an integral part of syllabus for under graduate courses prescribed by the university under whose affiliation the college runs. Issues relating to environment awareness are taught to students of 3rd semester as a part of foundation course. The institution offers foundation course on computer skills to the students of 4th semester. Disaster management, human rights and gender studies are incorporated in the syllabus of Soft Skills. Under graduate courses offered by the departments of Political Science, Economics, Education and Philosophy include issues relating to human rights, gender empowerment, value-based education and ethics respectively. Issues

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like moral judgement, moral standards, environmental ethics and ethics of management are incorporated in the syllabus of honours course in Philosophy. Through such courses the students develop a socially aware, culturally enriched and morally sound temperament that enables them to elevate themselves as an asset to the society. In addition to imparting syllabus-oriented knowledge, the institution promotes and propagates ethical best practices, mindfulness, self-reflection, decision making and self-accountability.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

37

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

#### 1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	No File Uploaded

## **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.nsmahavidyalaya.nic.in/Feedback% 20from%20stakeholder.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

709

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, the final university exams at the end of each semester, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and cocurricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers asses the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and lately admitted students. Repetition of topics and doubt clearing sessions go on parallel with scheduled classes on demand by any student. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers

from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. Teachers remain available in college to clear the doubts and counsel the students even on one-to-one basis. Advanced learners are encouraged to become class mentors, lead group study activities, participate in several events of other institutions and also exposed to advanced subject matter whenever possible. Extension lectures and exposure visits to different places are regularly conducted to increase the outlook of students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4259	52

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute always encourages and ensures student-centric learning through various ways. Debate and quiz competitions are frequently organized in the institution on relevant social and economic issues. Moreover, students of the institute participate in various such programmes organized by Govt. of Tripura and other non Govt organizations. Besides this, students actively participate in group discussions and presentations conducted by faculties in the class in order to make the class more interactive. Project Work is a mandatory part of the syllabus and this provides a practical orientation of the topics covered in the syllabus Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. The support systems ensured

by the institute are in the form of a rich library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained regarding Basic Life skills such as First Aid, Self Defense, Swachch Bharat Programme, and Personal Hygiene and Sanitation. In pursue of holistic development of the learners, the institute organizes cultural and other co-curricular activities and also encourages the students to participate in such events organized by other institutions. Students are taken for study tours to the sites of interest in order to get them familiar with the field/natural conditions. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box and nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Career counselling cell, the Debate Committee and Red Ribbon Club. Intracollege sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership.

During lock down, owing to spread of corona pandemic, the faculties of the institute have taken utmost care to continue with the teaching learning process via online mode of classes. The institute has framed routine for online classes for smooth conduct of the process. Further, study materials have been provided by the faculties from time to time. You tube channels have been created and lectures have been streamed so as to ensure participation of maximum number of students according to their convenience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT enabled classrooms to improve the teaching - learning process and make it more effective. Different softwares available online, are integrated with class lectures and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/mobile systems are used in the classrooms. Platforms like You- Tube, E-

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mails, WhatsApp group, Telegram, Zoom and Google classrooms have been widely used to continue teaching -learning process during corona pandemic. College and University websites contain information and announcements regarding course content, syllabus, examination schedules. Academic links are made available in the college website for the benefits of the learners. Free Wifi facility is also available in the campus for the students and the staff. The library also provides free access to computers and online journals available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Photocopy facility is also available in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nsmahavidyalaya.nic.in/ICT.html

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

301

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment and internal practical examinations are conducted according to the University norms and in line with the

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dates already scheduled in the academic calendar. Notification of the same along with examination routine are circulated in classrooms and displayed on notice boards of the institution. The assessment process is conducted following the code of conduct prescribed by the University. Marks obtained by the students are displayed in the noticed boards and those who are dissatisfied with their score may go through their answer scripts and the faculties give clarification. Any issue regarding dissatisfaction of the students is addressed by the department itself and if the issue remains unresolved, then students have the provision to lodge their complaints to Student's Grievance Cell. Grievances of the students relating to internal assessment are looked after by Examination Committee.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://www.nsmahavidyalaya.nic.in/2.5.1%20a
	ddl%20info.pdf

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute ensures that grievances of the students regarding internal examination are duly addressed with utmost clarity. Students usually report their grievances to their concerned departments and the faculties of the departments take care of their issues. If the students are not satisfied with initiatives of the department, they may make an appeal to the Student's Grievance Cell and grievances relating to internal assessment are duly addressed by the Cell.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute, in all its endeavours, ensures transparency and clarity of the teaching-learning process. In this regard, the course content and course outcome are made available in the website of the

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institution so that a learner before taking admission to the college may have a complete idea of what courses they are offered by the institute. The course content is prescribed by the university itself. Course contents are also available in the prospectus of the college which are given to all the students who intends to get admitted in the college. Course outcomes are also available in the website of the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://nsmahavidyalaya.nic.in/PROGRAM_COURS <u>E_OUTCOME.html</u>
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college ensures evaluation of course and programme outcomes in various ways so as to make the leaners skilful and competent enough to meet the present-day job requirements. A brief description of the same is given below:

Internal assessment is done twice in each semester along with vivavoce. This is done in accordance with university regulations regarding the process of internal assessment. Improvement testes are also conducted by the departments for those who do not score satisfactorily. Internal assessment procedure ensures clarity of the process and also improves the learning ability of the students.

Student's participation in group discussions, quiz and debate competitions, poster presentations are ensured by the institution in order to broaden their knowledge base and enhance their capability of presentation, public speaking and critical analysis.

Project work is a mandatory part of the syllabus of final semester which helps the students in gaining a fundamental understanding of academic research in which they may get involved while pursuing higher studies.

Field based experiential learning is a part of the syllabus of the courses offered by the departments of Geography, Zoology, Botany, Human Physiology and Psychology. The institution ensures participation of the learners in seminars and other academic and

literary programmes to broaden their knowledge and experience. Participation of the students in various International, National and State-level seminars/webinars/workshops, literary activities like debate, speech, quiz competition, Student Project Programs enrich them and make them competent and provide a global exposure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

1206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://www.nsmahavidyalaya.nic.in/Annual%20 Academic%20Report%202020-2021%20modified.pdf

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nsmahavidyalaya.nic.in/Student%20Satisfaction%20Survey%20Results%20AY%202020-21.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

## 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.2.1 - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

## 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.2 - Research Publications and Awards

## 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

80

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

## 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS and NCC cells of N.S. Mahavidyalaya are very active throughout the year and these are the major agencies through which extension activities of the institution are carried out. Students enrolled in NCC and NSS take part in several activities both within the campus and beyond. NCC cadets' and NSS volunteers' have shown active involvement in COVID19 awareness programs, blood donations, environmental awareness programs, tree plantation etc throughout year. NCC and NSS organized COVID 19 vaccination camps on campus, distributed kits and materials to local people during the pandemic. They have cooperated actively with the district administration in the Diwali Mela where NSS volunteers and NCC cadets have played important roles in assisting the administration. Celebration of Yoga

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Day and Fit India movement (in both online and offline mode), Swachh Bharat abhiyan(executed through cleaning programmes and creating awareness also addressing plastic waste management) are other areas where both units have participated actively. To create environmental awareness world environment day is celebrated by both units. Road Traffic awareness campaign is also taken up by both the units. NSS has also organized programmes on consumer rights, distributed materials in Anganwadi centres and has also taken up programmes for creating awareness against drug addiction. NCC has also taken up the initiative for creating awareness about New Education policy 2020 in the society. Details of the activities are displayed in the reports uploaded in the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

18

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

# 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

215

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

## 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well equipped with well-maintained classrooms, laboratories, Smart classrooms, library reading rooms, e -corner/internet surfing center, conference rooms, ICT enabled classrooms, seminar rooms with PA system and computing equipment to adopt the modern ICT based teaching-learning system.

The institution has thirty (30) classrooms with electricity connection, sufficient number of benches for students, large green boards and other necessary materials to impart knowledge to the students. There are also departmental rooms equipped with departmental library, notice board, departmental incumbency board and cabinet for wall magazine where students display their creative writings and paintings to showcase their talents.

The college possesses a well-furnished and resourceful library with more than 550992 reference books, properly maintained in different shelves. E-books and e-journals through NLIST (INFLIBNET) offer online access to study materials for both the students and the teachers. The library has an e-corner/ internet surfing center with 4 desktop computers.

The college has 'Indoor Training Facility Center' with well-equipped instruments which are maintained with the department of Physical Education under whose supervision, the sports materials are used by the students. Further, the institution has a Yoga center along with the Indoor facility Center. The institution also has a playground within the campus.

Hostel facility is available with the institution for ST (Boys) who belong to remote areas of the state.

The college has well equipped laboratories for the departments of Psychology and Geography. Language laboratory facility is available with the department of English. 50 computers are with department of Computer Science.

College has well equipped science laboratories with computer and ICT enabled smart class rooms. In the faculty of bio sciences, department of Human Physiology is well equipped with biochemistry, hematology, human performance and molecular & immunology laboratory. Department of Zoology has a well equipped laboratory. Zoology department also maintains a 'vermi compost Unit' for training and livelihood generation among the students. Botany department has well-equipped instruments. Botany department also maintains a 'Nursery' in the college. Faculty of Physical sciences has well equipped laboratories, instruments & other required facilities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/4.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural and sports facilities. The College has an 'Indoor Facility Training Center', equipped with modern training equipments like multigym, treadmill, walker, dumbbells and barbells. The institution has a Yoga center in the 'Indoor Facility Training Center'.

The institution emphasizes on sports - both indoor and outdoor games. Indoor and outdoor games facilities are utilized by the students and faculty members under the strict supervision of the Physical Education teacher.

The college has a play ground to be utilized by the students for practicing various games and sports. Practical classes of the Physical Education department are also conducted in the playground. The students of this college participate in inter-college, state, national and international level sports competitions and have won prizes. Yoga Day is celebrated on 21st June every year with great

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enthusiasm. The physical education department of the college aims at providing a safe and healthy atmosphere for its students and staff members. A separate committee for 'Sports and Games' is constituted, to plan, execute and monitor the issues relating to games and sports.

The College has a glorified history of cultural back ground since inception. Separate committees, namely 'Cultural Committee', 'Committee for Drama, Debate and Literary Activities' and 'Magazine Committee' are formed for execution and monitoring of cultural and literary activities. The committee members supervise the cultural activities performed during Fresher's Welcome, Teachers' Day, Quiz and Debate Competitions, celebrating national and international, commemorative events in the college campus and publish college magazine. The Cultural Committee act as mentor for the students interested in cultural activities. Wall magazine is maintained by almost all departments where students showcase their write-ups, paintings and other creativities. The College has a seminar Hall with PA system and ICT facility where cultural activities are performed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/4.1.2.pdf

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/4.1.3.Sma rt%20Room%20Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 23.9003

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software:e-Granthalaya Software in Cloud version-4.0 of National Informatics Centre, Govt. of India.

Nature of automation (fully or partially):- Partially.

- Version: EG-4.0 in cloud.
- Renew Date: 29.12.2.21 (payment date)

.About NSM Library: The Library is a knowledge Centre which has rich resources mainly in Social Sciences, Humanities and Sciences. It is placed in the New Building opposite to the academic section of the college. There is a big reading Hall. A net surfing center with the

facility of photocopying.

Most of the students are dependent on the text and reference books available in NSM library.

It is interestingly noticed that despite their socio-economic status, students are having Smart phones with net facility. So, students are aware of the global scenario of the library facility which is available online. However, it is also noticed that a significant number of students make use of the facilities with NSM library facility which is reflected in the 'Students Library use register'.

It is the hub of all the academic activities of the Institute and provides comprehensive access to books, journals, reports, e-books, e-journal/online databases, electronic theses and dissertations through:

- INFLIBNET,
- e-ShodhSindhu (through INFLIBNET)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.nsmahavidyalaya.nic.in/4.2.1%20A ddl%20info.pdf

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 5.37286

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

49

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi facility. The IT sector is one of the rapidly expanding sectors. NS Mahavidyalaya, in order to cope with the age of modern technology, does not lag behind in possessing IT facilities in the institution. To provide to the demands and updated facilities for the students IT infrastructure are in constant change and modification. Not in terms of hardware but in terms of software also the integrated system is in the constant developing process. We prefer the genuine versions of the software in use. IT department keeps a keen vigilance on the activities of the students as there is a high percentage of variability to deviate in the vast domain of Big Data.

There is one Computer Laboratory in the College which is under Computer Science departments with requisite numbers of computer and these computers are made accessible to the students to implant the IT skill. Students of different Departments having practical classes

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in Computer Programming, attend classes in this Laboratory. Both Major and General students of Department of Physics and Mathematics attend classes here.

The College has a computer Laboratory The college has developed five smart classroom and an ICT enabled seminar hall, for conducting classes for the students. Seminars, various Workshops are also conducted in the Seminar Hall with an smart TV/ LCD projector and screen.

The college is in possession of seventy four (74 ) Desktops and laptops used for academic purpose. On the other hand there are 16 desktops for administrative work. Laptops are used by various departments, different convenors such as RUSA, IQAC conveners.

The college also possesses other ICT equipment such as printers, photocopiers, projectors, smart TV, PA Lantern, speakers in adequate numbers and are used various academic and cultural activities of the college. Keeping pace with the modern technology all official works including salary related matters of both the faculties and the staff, other financial transactions are made through online treasury using HRMS (Human Resources Management System). At present, the college has a broadband connection, and this facility is accessed in our day to day work.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://nsmahavidyalaya.nic.in/ICT.html

#### **4.3.2 - Number of Computers**

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the	A.	?	50MBPS
Institution			

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

#### 29.61445

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper maintenance and utilization of physical and academic support facilities are augmented and maintained through various committees namely Development committee and Academic Committee constituted every year with the members of the Teachers' Council. RUSA Committee, e-tender committee, GEM committee, Lower Purchase Committee are also constituted by the Principal in discussion with Teachers' Council. The Development Committee and the RUSA committee jointly prepare plans for acquiring infrastructure, maintenance, repair etc.

Requisitions of different departments are executed through the development committee and RUSA committee. All work is done through the tender system/ GEM as per standard norms or rules laid down by the Department of Higher Education. Physical work, after sorting by the Development and RUSA committee, usually allotted to Govt. agencies like PWD, Rural Development Department, and Municipality

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etc. Sometime work may execute through tender or inviting quotation by the local contractors etc.

Maintenance and up-gradation work, related to civil and electrical works, done by the contractors is verified by the Development Committee and also the HOD of the concerned departments where work is actually initiated. All minor faults are attended and repaired by hired technicians and carpenters as per the norms followed by the state govt.

#### Laboratory:

Laboratory facilities are available with the departments of Physical Science, Bio-Science, Psychology and Geography and are made accessible to all the students of the concerned departments. The users of these laboratories pay immense attention while accessing the facilities and handle it with good care. There are Laboratory attendant for proper maintenance of the laboratories. They also render help in the laboratory when the students perform experiments. Laboratory Equipment/Machinery, Gas connection pipeline are checked regularly to ensure smooth conduct of practical based learning in laboratories. The departments also maintain a stock register for keeping a list of chemicals, glassware and any other instruments used in the laboratory. The laboratory equipments are maintained at the departmental level by the staff or through hired technicians whenever necessary.

#### Library:

The library has an advisory committee, which meets at regular intervals to discuss various issues related to library facilities, services, and activities The committee works towards improving the overall library infrastructure and resources to make it user friendly.

The college library is subscribed to NLIST programme of INFLIBNET. A link to Web OPAC has been provided on the library website for remote access. Users can access the library database and search for books. The users can access this information from home where internet connectivity is available.

The library has its own rules and regulations and the librarian of this institution is well aware of those ethics. The certain system and procedures followed for maintaining and utilizing the library resources may be highlighted under: Whenever books are purchased, they are enlisted in the register and later they are made available

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for the students and faculty members with the support of a register for lending books. Each student at the beginning of the first semester, are issued a library card and they are allowed to borrow the books during their needs. Returning of the borrowed books is mandatory for both the students and the faculties before leaving the institutions.

#### Sports Complex:

The Games and Sports section in the institution is being looked after by the Physical Education Department. All the sports materials and equipments are stored in sports storeroom under the supervision of the Physical education teacher. A register is maintained with records of all the sports equipment available in the college. The faculty keeps a record of all the sports equipment available in the college. Students are allowed to use the sports materials only after signing the register and return the same after their sports activities get over. There is a playground inside the campus where students play different outdoor games cricket, football, etc.

College has sufficient numbers of computers which are used in offices, various departments and in the computer laboratory. The students can access them in the Computer laboratory at the time of computer practical classes. From time to time Computer and IT infrastructure maintenance and up-gradation is looked after by the Head of the Computer Department.

#### Classroom:

The college authority takes initiatives for proper maintenance of the classrooms and ensures uninterrupted teaching-learning activities. For smooth conduct of teaching-learning process, HODs submit their requirements to the principal regarding repairing and maintaining the computer, classroom furniture, departmental furniture, etc. This is later on executed by the Principal as per the needs of the department. ICT enabled classes and Smart classes are conducted by various departments from time to time as per the central routine of the college.

There are out sourcing system for cleaning college campus. Besides, major cleaning drive used to initiate by the help of local Panchayat or by the paid labor maintaining all rules and regulations. Some times Swacchata Abhiyan is initiated by the NSS Volunteers. Plantation programme is conducted every as a part of Vanamahotsava Programme. Plantation program is also executed by Awareness "Programme on Environmental and Climate Change Issues" Committee of

#### NSM.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/4.4.2%20A ddl%20info.pdf

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2082

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.nsmahavidyalaya.nic.in/5.1.3%20d ocuments.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

# **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

#### **5.1.5** - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

291

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded

- 5.3 Student Participation and Activities
- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has no elected Students' Council as such. But students have selected some students' representatives who perform as Students' Council. The students' representatives play active role in maintaining discipline in the college during admission and stipend distribution process. They also play active role in conducting Saraswati Puja celebration and Freshers' Welcome Program in the college. Besides, they also help the authority during blood camps organized in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

14

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution is having an Alumni Association since the year 2012. The Alumni Association was registered in the year 2018 (Registration

No. 6464, under the Societies Registration Act Tripura). The association is functioning with the mission of rendering all possible help to the college authority and the students of the college in their academic and entrepreneurial endeavors. The association has the vision of Netaji Subhash Mahavidyalaya becoming the best college of the state. The Alumni Association networks with the College through the efforts of the members of the association. The communication process is very smooth since a good number of faculty members and the former faculty members, as well as the staff, are the members of the alumni association. The Secretary of the alumni association is a member of the Internal Quality Assurance Cell (IQAC) of the College and participates in the IQAC meetings. The Alumni association of the College took the initiative of installing a statue of Netaji Subhash Chandra Bose on whom the College is named after. The statue was installed on the College campus and was ceremoniously unveiled by Honorable Chief Minister of Tripura, Sri Biplab Kumar Deb Ji on 23rd January 2020 in the presence of a number of other dignitaries. The unveiling was followed by a grand cultural programme on the College campus in the afternoon.

During the Academic Year 2020-21 the Alumni Association has organized a Mega Blood Donation Camp in the College in collaboration with the NSS Unit of the College on 22 nd December 2021. The camp was inaugurated by Shri Pranajit Singha Roy; Hon'ble Minister of Agriculture and Farmers Welfare, Transport & Tourism, Government of Tripura. Altogether 45 persons including students and alumni donated blood on the occasion. Alumni association of the College is planning to undertake more such social, developmental and student support activities in the College in near future

File Description	Documents
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/Alumni%20 Association%20Report%202020-21.pdf
Upload any additional information	<u>View File</u>

# 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

From being a tiny private entity since 1964, Netaji Subhash Mahavidyalaya (NSM), situated at Dhwajanagar, Udaipur sub-division of Gomti District, has come of age to accommodate the second largest under graduate (UG) students in the State during the 2021-22 academic sessions. The College begun with a few Arts Stream based subjects, Commerce and Science had been introduced in the year 1987 and 1997 respectively to offer all the General Degree Courses under single umbrella imparting education to the students of diverse socioeconomic background, race and religion in entire District. It became Udaipur Government Degree College under the aegis of State Government on 21st September, 1979 (year of establishment) while renamed as Netaji Subhash Mahavidyalaya on 23rd January, 1997. The new National Education Policy (NEP) 2020 provided insights into more holistic and multi-disciplinary education along with optimal learning environment and support for students. In spite of resource constraints, the College strives to attain those imperatives enshrined in NEP, 2020 in the reformed vision and mission for NSM Udaipur.

Mission: Mission statement is carved out vision for its accomplishment. It includes:

- Imparting holistic and multi-disciplinary education to all section of students irrespective of caste, color or creed;
- To facilitate optimum learning environment and support system for students;
- To inculcate wisdom, intellectual discipline and a constructive frame of mind amongst students;
- To promote inclusive education along with student centric learning;
- To emphasize on vocational skill development; and

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• To make students aware of social duties and responsibilities.

In order to attain the vision and mission enshrined, the College functions in liaison with the Directorate of Higher Education, Government of Tripura and affiliated university (i.e. Tripura University) among others for issues related to on-going academic discourses from time to time. The resoluteness for accomplishing the vision and mission of NSM Udaipur reflected in imparting multidisciplinary knowledge based education, over the years, in consonance with the State's policy pursued. Again, unflinching adoption of inclusive education, shared responsibility and universal accountability forms the core of programmed decisions adopted by the institution.

The Principal, being supreme head of the institution, forms the statutory committees consisting of faculties, non-teaching staffs as well as students headed by a convener, most often by a faculty member, from among the members of respective committees as per requirement. Notable statutory committees include admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, establishment and maintenance of service records, cultural activities among others.

The College Development Committee, being the executive committee, and Principal coherently work together for designing and implementation of internal quality control in discharging academic discourses. In this regard, administrative and academic departments of the College are governed by constituting mandatory bodies like IQAC (Internal Quality Assurance Cell), Teacher's Council (TC), Lower Purchase Committee (LPC) etc. having well defined role in synchronization with vision and mission adopted.

In pursuance with vocational skill development, the College organized a number of vocation specific workshops (e.g. duck farming, mushroom, vermicompost etc) serves the duel role- to instill vocation specific skills among students' along with entrepreneurial culture amongst them. Such skill based talent enhancing activities with hands on destined to serve students vis-àvis society from a larger canvas in line with the theme of the College.

Again, in spite of scarce corpus funds at disposal, the College has been duty bound to upgrade its infrastructure, laboratories, library, educational equipments as well as environment friendly campus including health and hygienic atmosphere for creating optimum

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learning environment and support system for students. Students' participation for creating environmental awareness along with inculcating ethics of self discipline have been the hallmark such activities. There are notable contributions from the members of bodies like National Cadet Corps (NCC), National Service Scheme (NSS) and College Students Council acted as medium of implementation of such activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows decentralized management structure in discharging its duties and responsibilities. Accordingly, a number of committees were formed by the Principal from among the faculties for completion of each task headed by nodal officers/conveners and members. Notable among these are: Executive Committee, Academic Committee, Admission Committee, Examination Committee, Research & Seminar/Workshop/Scientific Programme Committee, Cultural Committee, Magazine Committee, Library Advisory Committee, Games & Sports Committee, Drama & Debate Committee, Anti-Ragging Cell, Development Committee, UGC Committee and Planning Board, Routine Committee, Student Council Election Committee, Girls and Boys Common Room Committee, Committee for Prevention of Sexual Harassment, Discipline Committee among others. Principal designate at the helm delegate authorities to respective committees for completion of routine jobs pertaining to the College. The Head of the Institution further delegate's authority to Departmental Heads/ In-charges for overseeing day to day academic activities of respective departments'.

Similarly, there is special purpose committees' looks into the task entrusted for on behalf of the Principal. These include Lower Purchase Committee, Committee for Mukhyamantri Yuba Yogayog Yojana Tripura (MYYY) Scheme, 2021, Discipline Committee etc. Lower Purchase Committee (LPC), approves purchase decisions for over INR 25,000 including order placed through Government e-Marketplace (GeM), act as vital cog relating to financial decisions of NSM Udaipur comprised of member from local ITI (Industrial Training Institute) Principal apart from Principal of the College, Drawing

and Disbursement Officer (DDO) and Store Officer In-charge for maintaining transparency and accountability. MYYY Scheme committee was formed primarily to look into authenticity of reimbursement of cost of mobile purchased by students for academic endeavors in which more than 3000 students likely to get per head reimbursement to the extent of Rs. 5000. Likewise, Discipline committee was formed to maintain discipline and decorum during working days inside the campus.

In nutshell, four committees, namely Development Committee, Academic Committee, Admission Committee and Examination Committee, were instituted to perform core functions pertaining to the routine activities of the College. The other committees perform subsidiary functions in this decentralized structure. Again, there are IQAC and RUSA committees supervise two assigned functions relating to maintenance of internal quality and institutional funding for College development works. The Drawing and Disbursement Officer (DDO) usually administer the financial activities of the College and are duly authenticated by the Principal designate for maintaining accountability. Similarly, Career, Counseling and Placement Cell facilitate students placement related issues connected to centrally managed placement portal maintained by the Directorate of Higher Education, Government of Tripura. Canteen Committee, another notable addition, oversees the issues relating to allotment of premises and specifies the quality standard for the allottee.

File Description	Documents
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/6.1.2.pdf
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Macro level strategic plan for all General Degree Colleges (GDCs) can be visualized from the measures adopted by the Directorate of Higher Education (DHE), Government of Tripura over the years. At the micro level, Institutional strategic plan stems from vision and mission document of NSM Udaipur act as driver of academic pursuits. It was drawn to bring in overall qualitative improvement with due focus on:

#### I. Planning and Implementation

Planning for admission, academic activities as well as conducting examinations (both internal and external) usually begins at the start of academic session. The respective committees, who are entrusted for discharging these activities, chalk out flexible phasewise plan for its successful completion in concurrence with the DHE, Tripura as well as Tripura University.

#### II. Teaching- Learning Processes

The College, within its limited means, strives to attain student centric learning mechanism by placing responsibility of learning in the hands of students. In doing so, addressing individual student's differences, recalling subject matter of previous classes and engaging entire class in teaching-learning process are given special attention. To this end, faculties strategize to achieve this through class planning and delivery mechanism by framing time bound program well in advance to suit the needs.

#### III. Research, Collaboration and Extension Activities

With respect to sponsored Minor Research Projects (MRPs), sizeable number of faculties have either completed or in verge of completion of such projects in recent times. Similarly, the faculties of the College have a good number of publications to their credit in consonance with needs and requirements. The College boasts of organizing a good deal of seminars/workshops (both online and offline) and are also planning to organize the same in collaboration with likewise organizations and planning to do the same in future also.

#### IV. Academic infrastructural facilities

Being a government sponsored institute devoid of corpus fund, the College depends entirely on institutional finance to support its infrastructural facilities. In this regard, State Government, UGC, RUSA played a decisive role in shaping up academic infrastructural facilities inside the campus among others. But given the strength of students, these facilities are far from adequate and there is scope for improvement in all spectrums. Apart from normal class rooms, departmental labs with reasonable teaching aids, the College does possess Network Resource Centre, a repository of advance learning both for students and faculties. In addition, a number of technologically aided classrooms, well equipped computer lab, language lab, well connected central library, seminar hall, play ground, gym etc developed inside its territory. Similarly, proposal for implementing similar activities have been put in place for

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implementation.

#### V. Student Support Activities and Student Progression

College Placement Cell, in conjunction with DHE, Tripura, facilitates placement related activities of the Institute. In this regard, imparting vocational training for students by engaging experts in respective domain aimed at creating vocational entrepreneurship in specific fields. In addition to that, counseling for appearing interview is another dimension to entire exercise.

During the extended academic session 2020-21, the College has been blessed with ten position holders at the Under Graduate level exam conducted by the Tripura University. Departments like Psychology, Economics, Education, Political Science and Sanskrit have done exceedingly well, in spite of inadequate faculty members, during the extended academic session across Tripura. Again, sizeable students, especially from Honours, took admission in the Tripura University, ICFAI University, Assam University as well as BEd since October, 2021 onwards. Again, by creating students awareness about drug abuse, crimes in social media on a regular basis during the period under review, the College management tries to build an atmosphere of ethics, trust and confidence amongst students. Similarly, the College also hell-bent on imparting on campus research training for students during the curriculum based project work in 6th Semester.

The College seeks to carry forward the aforementioned activities in subsequent semesters as well.

#### VI. Internal Quality Assurance System

The IQAC of the College has taken a proactive role and by periodical review of academic discourses, it makes sure the areas which need immediate stakeholders' attention and reinforcement within resource constraints.

#### VII. Institutional Values and Best Practices

The College seeks to develop its adopted village by creating proper environment for academic activities. Again, faculties provide income tax consultancy for fellow colleagues and also for those who sought guidance in the given direction for future academic sessions as well.

#### VIII. Governance, Leadership and Management

The management has been trying to practice management by objective with its decentralized and delegated structure. In doing so, specific objectives are set for each segment for its accomplishment inside the given time frame.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the principal, faculties, non-teaching staff and obviously students. The Development Committee and Teachers' Council are the highest decision making body, who in connivance with the Principal, for matters pertaining to smooth functioning of the College. The decisions of these committees are final and binding on the stakeholders for curriculum based and administrative activities of the institute.

Regular faculty recruitment of the College has been performed by the Tripura Public Service Commission (TPSC) across the State over the years. Ad-hoc faculties, having requisite qualifications and experiences, in the form of Guest Faculties are recruited by the College as per rules framed for the same by the Directorate of Higher Education (DHE), Government of Tripura. Usually, vacancies for Guest Faculties are advertised in local dailies along with date of spot interview in the College premise. Respective Head of the Departments are entrusted with the task of conducting interview for available candidates and selection thereto as per the norms laid down. Such faculties are recruited initially for one year duration and likely to continue upon its successful completion, in which fresh applications will be sought for.

The Teachers' Council (TC) of the College along with Development Committee convene meetings for important matters to discuss issues relating to finance, infrastructure, guest faculty recruitment and the issues related to the overall development of College. Again, TC also oversees the curricular and co-curricular activities of the College for its smooth functioning.

The Principal is assisted by respective Head of the Departments, the Teachers Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Administrative Officer, Section Officers (one for Accounts Office and one for the General Administration), Senior and Junior Office Assistants and manual staffs.

Regarding quality enhancement and its sustenance, the College Internal Quality Assurance Cell (IQAC) fervently works for its improvement on a regular basis and all Departmental Heads are part of this cell for its execution of decision arrived at.

Students' Council meetings are held regularly to address the student related issues and organizing extra-curricular activities works coherently with other committee engaged for these purpose.

College Central Library, with its well furnished reading room, well connected network resource centre having INFLIBNET facility and e-Gyankosh etc, works as knowledge centre for this educational institute as well as for stakeholders.

Other Important Bodies like National Service Scheme (NSS) and National Cadet Corps (NCC) work as independent body destined to serve important functions for overall development of the Institute.

Similarly, Anti Ragging Cell, Grievance Redressal Committee, Committee against Sexual Harassment etc performs specific role on behalf of the Principal. The primary objective of these committees is to ensure that no violation of rules takes place inside the College campus and while working towards addressing and settling grievances if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.nsmahavidyalaya.nic.in/ORGANOGRA  M%20%20NSM.pdf
Upload any additional information	<u>View File</u>

# **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and**

E. None of the above

### **Accounts Student Admission and Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

By virtue of its status as Government Degree College since 21st September, 1979, Netaji Subhash Mahavidyalaya, Udaipur, Gomti, the teaching and non-teaching staffs of this College availing welfare measures meant for them as per the latest guidelines of the Government of Tripura from time to time. Notable among these are enlisted below:

- The State follows UGC Pay Scale for basic component and allowances meant for Assistant Professors and Associate Professors and so on revised from time to time as UGC Pay Commissions over the years. For Post Graduate Teachers and non-teaching staffs in the College, the State Pay Commission has been followed from time to time. All teaching and non-teaching staffs are entitled to get House Rent Allowance (HRA), Dearness Allowance (DA), Compensatory Allowance (CA) as applicable from time to time;
- Annual Increment @ 3% has been provided every year for teaching and non-teaching staffs of the college;
- Promotion under Career Advancement Scheme (CAS) for Assistant and Associate Professors are provided as per the guidelines of the UGC/ State Government from time to time;
- Two and three advance increments are provided to Assistant and Associate Professors respectively from date of awarding of M. Phil and PhD as per the recommendation of the UGC;
- As a part of in-service training/capacity building, faculty members are permitted to take part in Orientation/Faculty Development Programs/Refresher/Seminars/Workshops etc. Nonteaching staffs are also allowed to participate in training

- programs meant for them as a part of in-service training/capacity building;
- General Provident Fund (GPF), Gratuity, Group Insurance (GI) are provided to all teaching and non-teaching staff;
- Festival advance during Durga Puja is provided to all teaching and non-teaching staffs annually;
- Interest free loans from GPF have been provided to all staff members with refund facility inside three years. The same is allowed without refund facility upon completion of ten years of service;
- Medical reimbursement facility has been extended to all Gazetted Officers including Principal, Associate and Assistant Professors. Whereas, regular monthly medical allowance is provided to Group C and D employees as a part of allowances component;
- Casual Leave, Earn Leave, and Medical Leave are applicable to all staff members. Apart from these, special leave in the form Child Care, Paternity etc as per State rules;
- Leave Travel Concessions (LTCs) named as Bharat Darshan is allowed every staffs subject to maximum of three times during the service.
- Paid 6 months of Maternity leave for women staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

# **6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

## 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Teachers' self appraisal has been a continuous process since inducted into this noble profession assessed either by the appointing authority (herein DHE), assigned bodies (like IQAC) as well as by the faculty himself/herself over the years. Gazetted faculty members are stipulated to furnish information for Annual Confidential Reports (ACRs), as required by the Directorate of Higher Education (DHE) Tripura, to be ratified by the Head of the Institution (herein Principal designate) on yearly basis. Through such disclosures, faculty members exhibit their professional development (in the form of new sponsored projects, publications as well as paper presentations in seminars and conferences etc.) along with contribution to regular teaching-learning process. Such performance appraisals are considered essential for Career Advancements of respective faculties usually examined and ratified by the Departmental Experts from the parent University (herein Tripura university) also. The College IQAC is another body which looks into academic progress of each faculty members on a regular basis usually feature in AQAR for respective periods. The faculty concerned, on the other, continuously checks their citation index of already published papers with a view to improve upon academic work accomplished or for new assignments over the period.

As matter of reinforcement to the subject cited above, annual student satisfaction survey, with respect to concerned teachers', are collated annually under the active supervision of the College IQAC for the period. Departmental Heads take active role in disbursing the feedback forms to students, either online or offline, as well as its confidential collection on the part of IQAC for overall assessment of faculty members. In case of online feedbacks, links are provided to students for its successful completion.

For Non-teaching staffs, no such ACRs are stipulated. However, training program for orientation to specific job related assignments are being organized by respective authorities on case by case basis.

File Description	Documents
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/6.3.5%20C  AS%20notification.pdf
Upload any additional information	<u>View File</u>

#### **6.4 - Financial Management and Resource Mobilization**

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6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a fully Government institution, Netaji Subhash Mahavidyalaya, Udaipur follows Directorate of Higher Education (DHE) Tripura directives time to time for conducting internal and external financial audits periodically. For regular internal audit, the internal wing of the Directorate of Audit, Government of Tripura or by deputing Chartered Accountants to carry out routine work with respect to all financial transactions includes purchases, procurements and salary and allowances including Leave Travel Concessions (LTCs) and so on. The internal audit officials are required to check veracity of all transactions conform to financial rules and regulations of the State Government from time to time. College cash book, stock register etc maintained by accounts section, obviously authenticated by Drawing and Disbursement Officer (DDO), are also verified as per applicable rules and guidelines.

The external or special audits are conducted by the office of Accountant General (AG), Government of India separately usually happens once in a year spanning over three or four days in succession. The last audit of this kind was conducted by Accountant General, Tripura during March, 2019, and the report was satisfactory. Similarly, last two internal audits were conducted 4-6th January, 2021 and 10-12th January, 2022 respectively by the representatives from Directorate of Audit, Government of Tripura

Another kind of audit specifically meant for Rashtriya Uchchatar Shiksha Abhiyan (RUSA) funding is also conducted periodically as required by the enforcing authority at the behest of DHE.

File Description	Documents
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/6.4.1.pdf
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NSM, Udaipur strategies relating to mobilization of funds' and its optimal utilization stems from directives issued by the DHE from time to time. The College, in its jurisdiction, channelized funds so received in an effective way for its optimum utilization in a given framework. The Principal, in turn, entrusts the job of utilization of available resources to respective coordinators of committees, the lower purchase committee (LPC) etc as authenticated by the Drawing and Disbursement Officer (DDO) for its successful completion. During the last five years or so, the College has been primarily provided with State Government Funds, funds from Rashtriya Uchchatar Shiksha Abhiyan (RUSA), with the exception of University Grants Commission (UGC) funds, for harnessing development works inside the campus.

For effective monitoring, Principal along with Drawing and Disbursing Officer (DDO) of the college oversee the utilization of funds so received from the mentioned sources in active connivance with the members of the College Development Committee, Lower Purchase committee, RUSA committee as deem fit. The funds so allocated are being employed for procuring equipments, chemicals, books and journals, accessories or any development works related to the College over the years.

Lower Purchase committee of the College plays a decisive role in approving purchase value of below 25,000 INR which do not require any tender/quotations. The College Development Committee, on the other, provides its approval for RUSA related disbursements whether or not purchased through Government e-Marketplace (GeM), a Public Finance Management System (PFMS) for online purchase of requisite items for governmental organizations. However, for placing supply order through GeMs, requisite quotations are sought for by following the formalities and requirements as per law.

Till date, majority of the purchases related to RUSA funding are

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routed through GeMs with the exception of order placed to Tripura Forest Development & Plantation Corporation Ltd (TFDPC) for providing desk and bench for the College. Again, for providing books and journals, supply orders are directly placed to the publisher concerned as per applicable rules and norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For maintaining internal quality and standards, the College Internal Quality Assurance Cell (IQAC) takes an integral part in periodical accomplishment of jobs assigned. In doing so, it plays a decisive role in ensuring quality of the functioning of both academic and administrative units of the College during the last five years or so. In order to develop scientific temper amongst students as well as to acquaint them to face probable future challenges and opportunities, students are earnestly motivated by inculcating research culture through curriculum based project work, either laboratory based or field survey based. IQAC, on its part, recognizes the need for qualitative improvement in research culture continually by engaging faculties and students for higher academic pursuits. Accordingly, Action Taken Report (ATR) was instituted to throw light on specific activities aimed at achieving the desired goals. The thrust of such an exercise includes:

- Continuous encouragement for publication of research articles for faculty members in journals of repute;
- Conducting seminars/webinars on a regular basis depending on ground scenario by allowing students to participate;
- Arranging/facilitating participation in Faculty Development Programs (FDCs)/ Refreshers/Orientations to make faculties conversant with latest developments in respective disciplines;
- Initiating inter-disciplinary project work for students for curriculum based assignments;
- Helping interested faculty members for writing sponsored
   Minor/Major Research Project (MRP) proposals for different

- funding agencies like DST, UGC, ICSSR etc.;
- Organizing ICT enabled workshops for faculties to facilitate use of technology in curriculum based activity in a bid to make classroom pedagogy interesting and meaningful to learners'; and
- To arrange classes in technology enabled classrooms for students to keep them abreast of latest developments in respective fields and its uses.

Conducting annual students satisfaction survey (feedbacks) are part and parcel of IQAC quality control measures accorded top priority in the given direction. Again, encouraging students and faculties to set examples in respective domain (best practices) including those engaged in sports arena. Further, documented information of each and every initiative taken by IQAC are also incorporated in respective AQAR.

File Description	Documents
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/6.5.1%20I QAC%20contribution%20.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the NSM, Udaipur resorts to periodic review of teaching-learning practices and learning outcomes of each department so as to initiate necessary steps wherever required. In spite of limitations, the prime thrust of the Cell is to adopt practices at par with national standard in academic discourses of the College. IQAC has conducted AAA in all the academic departments to find the weakness and strength and to suggest reforms required to improve the quality. Accordingly, a number of seminars/webinars, practical vocational trainings, awareness campaigns have been organized. Faculties are encouraged to participatein a number of FDPs/Refreshers/Orientations (both online and offline) as well as published quite a good number of papers in peer reviewed journals.

Technology enabled classrooms in each block with internet connectivity added another dimension to teaching-learning practices of the College along with Language Lab, Computer Lab etc facilitates power point presentations on the part of students. Well connected

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Library with Inflibnet, e-gyankosh, reading rooms and book lending facility enriches both teachers and students in accomplishing academic endeavors. Results of outgoing batches reflective (securing ten positions at the UG level exam conducted by the Tripura University during 2020-21 academic session) of untiring efforts of both faculties and IQAC in pursuit of academic excellence.

The College again boasts of athletes who not only participated in national level events but also bring laurels both for the College and themselves over the last two academic sessions. Annual students' satisfaction survey (feedbacks) along with minutes of subsequent meetings points to potential areas of improvements, if any, in consonance with overall objectives followed and actions thereto. Learner centric mentoring, again, by providing conditions for learner development and autonomy and positioning the teacher as learner, observer, and supporter of academic pursuits. Blending of education further provided opportunity to share study materials for online classes held and an occasion to impart intensive education in adversity. Collaborative arrangement in organizing seminars/webinars provided an opportunity for dissemination of knowledge enriching the faculties and students per se. Recent inclusion of National Institutional Ranking Framework (NIRF) can be considered as a positive step in the given direction.

File Description	Documents
Paste link for additional information	https://www.nsmahavidyalaya.nic.in/AAA%20202 0-21%20Report%20final.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Netaji Subhash Mahavidyalaya is a co-ed college. Naturally special and sensitive attitude made a balanced environment between both girls and boys students and teachers. College is always concerned with betterment of student-teacher relationship. Special attention has been taken for girl students to avoid any type of unhealthy situation. Regular attendance of girls is really remarkable. To develop awareness of issues related to gender equity college has organized several program in which girl students always take important part and show their responsibilities towards their institution. Indoor and outdoor games have been organized in which a large number of girl students participated in various sports events. College has organized national observation days such as Netaji Jayanti (Parakram Divas), Republic day, Independence day etc. throughout the year and different relevant program in which girl students participation is always appreciable.

- i) Program on women empowerment has been organized by the college under the leadership of Dept. of English. A very energetic and progressive girls NCC unit is present in this college. NCC girl cadets have actively organized different program in the college as well as beyond the college premises
- ii) NSS unit of this college is a very active part of its own. A large number of girl students are the members of NSS unit. Boys and girls volunteers together have participated in many social activities throughout every year. Their activities really encourage others and develop respects to the NSS motto 'NOT ME BUT YOU'.

- iii) A special Women Cell has been formed in the college with the women faculties of various departments. They always address any kind of problem of girl students and also remedies were taken appropriately.
- iv) A special complaint box only for girl students is existing inside the college where girl students can share their problems if any.

Safety and Security is the first priority for all in the college campus. College always assure following particulars and conditions-

- i) Boundary wall, two gates and deployment of gatekeeper for maintaining discipline in the gates.
- ii) grievance redressal box is in place for the students.
- iii) presence of an anti-ragging committee. anti-ragging complaint box is available in administrative building and two science buildings.
- iv) presence of a sexual harassment committee. Complaint box is placed in administrative building.
- v) maintenance of first aid box by the office and NSS unit for all.
- vi) NSS and NCC volunteers are always ready to serve their best under any circumstances.
- vii) Separate lavatories for girls and boys students, male and female teaching and nonteaching staffs.
- viii) identity card issued for all students to avoid entry of any stranger during examinations and other academic events.
- ix) CC camera already installed in all floors of Administrative cum Arts, bio science and commerce buildings.

Counselling done on regular basis, especially for girl students to ensure their psychological development. A special Women Cell is developed in this connection.

Separate Common room for boys and girl students with separate wash room facilities.

A sanitary napkin vending machine is installed near girls' washroom

to provide special care to maintain comfort feelings during special days.

File Description	Documents
Annual gender sensitization action plan	https://www.nsmahavidyalaya.nic.in/7.1.1%20a _%20Gender%20sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nsmahavidyalaya.nic.in/7.1.1%20b .%20Specific%20facilities%20and%20counseling %20for%20women-converted.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

- 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
- · Solid waste management- to maintain cleanliness, a good numbers of dustbins are placed in the college premises. Class rooms, laboratories have indoor dust-bins, big size waste bins are present in each floor of main building and two science buildings. Large numbers of waste bins are also present for outdoor uses.
- · A bio waste recycling management i.e. vermicomposting pit is working in the college premises under the control of Dept. of Zoology. Green weeds, grasses, waste papers etc. are generally used to produce Vermi-compost which is a bio-fertilizer for agricultural use.
- A compost production unit is also present in the college. Dried leaves collected from college premises are used for compost

#### formation.

- · Liquid waste management. College is trying to maintain liquid waste management. Liquid wastes produced in different laboratories are collected in separate tank outside the laboratories so that it does not spoil the surrounding soil quality where natural vegetation exists.
- E-waste management is maintained in this college. All types of e wastes are collected from different departments and stored in a separate room. College always trys to reuse the usable parts of the broken or inactive devices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://www.nsmahavidyalaya.nic.in/7.1.3%20W aste%20management_%20Geo%20tagged%20photogra phs-converted.pdf
Any other relevant information	No File Uploaded

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles

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- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screenreading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

- 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).
- N S Mahavidyalaya regularly organizes several activities for inculcating the values of tolerance, harmony towards cultural diversities as students of different communities have taken admission in the college according to merit as per Govt. rules. Maximum students are from local area, and other district of Tripura state. In this college approximately 39% students are ST categories, 31% students are SC categories, and others are OBC and General categories. So institution always tries to maintain a healthy environment during organization of program for social awareness, social harmony, unity, moral values etc. in the college campus. Institution plays an important role to maintain peace and develop feelings of national integration among students. In this connection college celebrates following programs—
- i) Regular National Anthem is played in the college at a fixed time(12.00 noon).
- ii) 12th January, National Youth Day, Birthday of Swami Vivekananda.
- iii) 19th January, College observes Kokborok day every year.
- iv) 23rd January, Birthday of Netaji Subhash Chandra Bose
- v) 26th January, Republic Day observation
- vi) 21st February, International Mother language day is celebrated to promote awareness of linguistic and cultural diversity and to promote multi-linguistic ethics among the students.

- vii) International Women Day observed on 8th March in college every year
- viii) Rabindra Jayanti is celebrated on 9th May in the college with colorful cultural program.
- ix) Vishwa Poribesh Divas was observed on 5th June every year.
- x) 21st June, International Yoga Day observed every year in the morning to develop healthy habit of practicing Yoga, Pranayama, Meditation and exercises among students, Teaching and non-teaching staff of the College
- xi) 15th August, Independence Day observed with great enthusiasm every year. A large number of students, all teaching and nonteaching staffs are present in the celebration.
- xii) Teachers' day is observed on 5th September, birthday of Dr. Sarvepalli Radhakrishnan every year.
- xiii) 2nd October, Gandhiji"s Birthday was observed to develop simplicity, patriotism and ethical values among students.
- xiv) 1st December World AIDS Day is observed to develop awareness of Health and Heigene of all stakeholders of the College
- xv) 7th December Army Flag Day is observed in the College, collected some amount against Army Flag that are deposited to Army Relief Fund.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

- 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens
- i) National anthem is played in the college on regular basis at a fixed time
- ii) 23rd January Birthday of Netaji Subhash Chandra Bose observed as Parakram Divas

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- iii) 25th January, National Voters Day is observed this year.
- iv) 26th January, Republic Day observed every year
- v) 15th august, Independence Day is observed with great enthusiasm every year. A large number of students, all teaching and nonteaching staffs remain present in the celebration.
- vi) Teachers day is observed on 5th September, birthday of Dr. Sarvepalli Radhakrishnan every year.
- vii) 2nd October, Gandhiji"s Birthday was observed to develop simplicity, patriotism and ethical values among students
- viii) 26th November, Constitution Day is observed every year.
- ix) 7th December Army Flag Day is observed in the College, collected some amount against Army Flag that are deposited to Army Relief Fund.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- N S Mahavidyalaya organizes national and international commemorative days, events and festivals with high respect and enthusiasm. Following important events were celebrated in college during the year 2020- 2021.
- 1. Installation of Netaji's full length statue to develop values and duties among students
- 2. 12th January-Jatiyo Yuba Divas, Birth anniversary of swami Vivekananda has organized in the college ewhere students, teaching and nonteaching staffs have participated.
- 3. College observed National Voters Day on 25th January to encourage the students to take part in political process of our country and also to develop political awareness among the students.
- 4. Every year College observes Republic Day on 26thJanuary to commemorate the adoption of Indian constitution.
- 5. 28th February, National Science Day is celebrated every year to inculcate scientific attitude among students and also celebrate the discovery of "Raman Effect" which led to Indian scientist. V. Raman win Noble prize in Physics in 1930.
- 6. International Women Day observed on 8th March in college every year
- 7. Viswa Poribesh Divas was observed on 5th June every year.
- 8. 21st June, International Yoga Day was observed this year like previous years in the morning to develop healthy habit of practicing

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yoga, pranayama, meditation, exercises in students, teaching and nonteaching staffs of the college.

- 9. "Plantation Adoption Programme"was observed on on 04.09.2021 as an Observance of "17th June World Day to Combat Desertification and draught" by the "Awareness Programme on Environmental and Climate Change Issues Committee" of NSM, Udaipur which is sponsored by Tripura Climate Change cell, Department of Science Technology and Environment (DSTE), Govt. of Tripura
- 10. College observed every year Independence Day on the 15th August with great enthusiasm.
- 11. International Literacy Day was observed on 8th September in the College to develop literacy awareness among students and others.
- 12. 2nd October was observed as birthday of Mahatma Gandhi.
- 13. 26th November was observed in college as Constitution Day to develop political awareness among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1:Skill Development Programmes for students

Best Practice- 2:Vermi compost production and Mushroom cultivation in the campus along with revenue generation by sale of produce.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	View File

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of Netaji Subhash Mahavidyalaya is to provide inclusive education for inculcating human values, professionalism and scientific instillation to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female students. The college is continuously striving for proving ample scope for multifaceted development of local youths irrespective of religion, race, caste, gender through student-centric learning for selfdevelopment and skill development among students. In the present socio-economic scenario, it is essential to grow up a generation competent enough to get absorbed in private/government jobs or to make themselves competent enough for self-employment. So, the institution has taken initiatives to equip the students with some relevant technical skills with a moto to improve their employability and help them in starting small entrepreneurial ventures. The programmes are organized mostly in collaboration with other government institutions with involvement of resource persons who are experts of the particular skill.

In line with the activities for imparting some market worthy skills to the students it seemed imperative that the institution itself strive to put before the students a small business model where the institution can earn some revenue by production and sell of products manufactured in the campus using mostly campus waste and active support from students themselves. For this purpose Vermi Compost Production from bio degradable component of campus waste along with locally procured cheap plant waste materials and Mushroom cultivation and sell of the products in prevalent market rate has been initiated. Along with exploring the possibilities of institutional revenue generation, the main objective of the practice is to put before the students a small business model where their own expertise is used so as to encourage them to take up such entrepreneurial activities privately.

The college has taken up the initiative to produce Vermi Compost and to cultivate Mushroom in college campus with involvement of faculty members of departments of Zoology and Botany respectively. Students of the college who got training in Vermi composting and Mushroom Cultivation by attending Workshops organized on these two skills by the college earlier are actively engaged in the production process. Department of Zoology is using the vermicomposting tanks which are

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already existing in the college campus to produce vermicompost from biodegradable waste materials available in the campus as well as plant waste available for free locally. The college has invested a small amount for repairing of the tanks and procurement of earthworms. Cow dung is procured locally at a small price. The compost is packed in 5 kg bags and being sold at the rate of Rs 100 per bag to staff, faculty members and local people for their personal use. As for Mushroom cultivation, Oyster Mushrooms are being cultivated in the Department of Botany using paddy straw. The college has spent a small amount for purchasing straw, spawn and accessories. Autoclave for sterilizing the straw is already available in the department. The mushroom produced is being sold at the rate of Rs.200/- per Kg to staff, faculty members and local people.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- 1. Academic and administrative audit 2. Development of ICT facilities 3. Medicinal plant garden 4. College campus beautification 5. Skill development activities among the students
- 6.Development in library infrastucture
- 7. Improvement in Toilet facilities in the campus
- 8. Facilities for persons with disabilities
- 8. Organizing Seminar/ workshops