



**Netaji Subhash Mahavidyalaya  
Dhwajanagar, Udaipur,  
District:- Gomati, Tripura  
Pin- 799120**

**The Annual Quality Assurance Report (AQAR) of the IQAC  
Session: 2014-2015**

National Assessment and Accreditation Council (NAAC)  
P.O.Box No. 1075, Nagarbhavi,  
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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Netaji Subhash Mahavidyalaya

1.2 Address Line 1

Dhwajanagar

Address Line 2

Dt : Gomati,

City/Town

Udaipur

State

Tripura

Pin Code

799120

Institution e-mail address

nsm.udaipur@gmail.com

Contact Nos.

9436130349 /8787413836

Name of the Head of the Institution:

Dr. Sanjoy Roy

Tel. No. with STD Code:

03821-223554

Mobile:

9436130349

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 Website address:

Web-link of the AQAR:

### 1.5 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.02	2015	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR \_\_\_\_\_ NIL
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University  State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid +Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI(PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others(Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Tripura University (A Central University)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

## 2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	00
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	0
2.7 No. of Employers/ Industrialists	0
2.8 No. of other External Experts	0
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Activities initiated-

- Shifting of teaching method from chalk duster to audio visual methodology.
- Enabling the use of internet for advancement of knowledge.
- Library to be made more student user friendly.
- More extension work to be initiated by NCC and NSS.
- Teachers to apply for MRP to undertake more research work/ Publish articles etc.
- Students to be motivated to take part in cultural activities.
- Documentation of all work done in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Shifting of teaching method from chalk duster to audio visual methodology.</li> <li>• Extension work to be initiated by NCC and NSS.</li> <li>• More research work by the teaching faculty</li> </ul>	<ul style="list-style-type: none"> <li>• One class room set aside for audio visual lectures.</li> <li>• Blood donation camp and A medical camp organised by NSS &amp; NCC for the people of the vicinity.</li> <li>• Two teachers are nearing completion of their Ph.D work.</li> </ul>

\* Attach the Academic Calendar of the year as Annexure. –to be attached

**Academic Calendar of the year 2014-2015**

2.15 Whether the AQAR was placed in statutory body      Yes      No -- ✓

Management     Syndicate     Any other body

Provide the details of the action taken

AQAR to be prepared and submitted by next year.

## Part – B

### Criterion – I

#### **1. Curricular Aspects**

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	6	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	6	0	0	0
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective Option  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	-
Annual	6

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Affiliated to Tripura University which introduced CBCS w.e.f 2014.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Geography ( General ) was introduced from



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	33	3	Nil	20

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

**Not applicable for Govt. Degree College**

2.4 No. of Guest and Visiting faculty and Temporary faculty

21
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	1	-
Presented papers	-	1	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teachers are motivated to switch over to ICT based teaching learning methods
- Field excursions are encouraged for practical based subjects

2.7 Total No. of actual teaching days

175 days

During this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, BarCoding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

2

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise  
distribution of pass percentage:(2014-2015)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. Honours	172		1.16	77.3	12.8	91.9
B.A. General	412		0.24	29.4	67.5	81.3
B.Sc. Honours	39		7.69	33.3	28.2	94.9
B.Sc. General	40		2.5	10	67.5	87.5
B.Com Honours.	02			50	50	100
B. Com General	26			7.69	80.8	92.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- A comprehensive monitoring programme is initiated.
- Dissemination of information.
- Motivation for updated research work.

2.13 Initiatives undertaken towards faculty development **2014-2015**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	-	-	-
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged the teachers to apply for minor and major research projects.
- Encouraged the teachers to organise seminars and workshops for enhancement and development of both the teachers and students.
- Encouraged the teachers to pursue Ph.D.
- Encouraged the teachers to publish articles for journals and books.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sponsoring agencies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level   
 National level       International level

3.22 No. of students participated in NCC events:

University level       State level   
 National level       International level

3.23 No. of Awards won in NSS:

University level       State level   
 National level       International level

3.24 No. of Awards won in NCC:

University level       State level   
 National level       International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text" value="3"/>	NSS	<input type="text" value="2"/>	other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Vanmahotsav in the premises to make the students aware of environment preservation
- Conducted awareness campaigns on HIV/AIDS
- Organised blood donation camps to spread community feeling among students
- Seminar organised on Women's Empowerment as a theme for Gender sensitization

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.62 acres			
Class rooms	19			
Laboratories	11			
Seminar Halls	01			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	For Physical education Dept. & sports			
Value of the equipment purchased during the year (Rs. in Lakhs)	1,20,000			
Others				

#### 4.2 Computerization of administration and library

The Process is going on.
--------------------------

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2182	359675	1714	440497	3896	800172
Reference Books	235	77789	429	110125	667	187914
e-Books						
Journals	18	-	-	-	18	-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	1(30)	BSNL, Wi-fi	1	1	5	23	
Added	Nil	Nil		Nil	Nil	Nil	Nil	
Total	60	1(30)		1	1	5	23	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer and internet user training to teachers

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

12,000,00 ( Indoor sports –UGC)

iii) Equipments

iv) Others

**Total :**

12,000,00



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student to be made aware of the facilities / support services offered by the college viz., Library, Computer lab., Various laboratories, Types of Stipends etc.
- A proposal for introducing spoken English tutorials to be sent.

#### 5.2 Efforts made by the institution for tracking the progression

- Feedbacks were initiated by IQAC to understand the nature of the support services.
- Students given lectures on Value education, legal awareness.
- Registers for the departmental meetings were initiated.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3228			

#### (b) No. of students outside the state

0

#### (c) No. of international students

0

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
708	269	250	83	1310	10	1497	629	729	373	0	3228
Demand ratio						Dropout %					

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No mechanism yet.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

## 5.6 Details of student counselling and career guidance

--

No. of students benefitted

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

## 5.8 Details of gender sensitization programmes

- One day seminars and awareness programmes on the theme of International Women's Day is organised.
- College is committed to gender equity for accessibility to higher education.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	2097	8,249,420
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

- Availability of a proper play ground.
- More books for lending purpose in the library.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The vision of Netaji Subhash Mahavidyalaya is providing inclusive education, inculcating human values, professionalism and scientific temperament to all sections of students with special focus to female students

The mission of Netaji Subhash Mahavidyalaya is to provide ample scope for multi- faceted development of local youths irrespective of religion, caste, race, gender, to provide quality higher education to its students, to provide and promote inclusive education for all, to develop academic programmes based on local/regional/national/global needs, to pursue student-centric learning for self- development and skill-development among students to nurture social awareness and responsibilities among the students

#### 6.2 Does the Institution has a management Information System

Management Information System to be initiated.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

To follow the CBCS Curriculum of Tripura University.

##### 6.3.2 Teaching and Learning

Teachers to update themselves with latest research knowledge and also to go for ICT based lecture method.

##### 6.3.3 Examination and Evaluation

End semester examination to be held twice a year and necessary changes to be introduced in the system.

##### 6.3.4 Research and Development

- IQAC has been motivating the teachers to go for research work for development of the institution as well as for the interest of the individuals.
- Many teachers were motivated to apply for major and minor research projects.
- Many teachers were encouraged to go for higher studies like Ph.D.
- Teachers were encouraged to contribute their papers and articles for research publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Books to be procured for the new syllabus pattern , e-resources may also be procured.

6.3.6 Human Resource Management

- A well coordinated system between the faculty, staff and student to be initiated.
- Faculty to be encouraged to become members of external committees /
- BUGS / BOS etc.

6.3.7 Faculty and Staff recruitment

Done by TPSC

6.3.8 Industry Interaction / Collaboration

May be initiated with necessary permission from The Department.

6.3.9 Admission of Students

- Admission procedure under the departmental guidelines.
- Advertisement given for publicity.
- Faculty members conduct the process in the college very transparently

6.4 Welfare schemes

Teaching	Duty leave granted for paper presentation /OP /RC as per Govt. rules
Non teaching	Duty leave granted for training programme as and when required.
Students	Govt. stipends distributed on time.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	HODs, Principal and IQAC coordinator
Administrative	Yes	Directorate of Audit, Govt. of Tripura	Yes	Dept. of Higher Education

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- The support staff are sent for various accounts and administrative training as conducted by the Department of Higher education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Vanmahotsav is organised where the teachers as well as the students participate
- NCC and NSS volunteers frequently arrange for cleaning of various places.
- Students are encouraged to use public transport.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Science forum
- Sexual grievance cell
- ICT applications
- Field studies

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan: To encourage students for self studying, Faculties to participate in workshops and seminars, Strengthening the Alumni.

Action taken: Conducted many academic enhancement classes, Alumni is not very active.

7.3 Give two Best Practices of the institution(*please see the format in the NAAC Self-study Manuals*)

- To instil Environment ( Green) consciousness among the students.
- To organise seminars /talks on Human values and ethics.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Planting of sapling in the premises during Vanmahotsav.
- Switching of lights and fans when not in use to reduce energy consumption.
- Advised students to use public vehicles to reduce fuel consumption.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:** high enrolment of students through a transparent admission process

Teacher-Student ratio is favourable for the programmes B.Sc and B.Com

**Weakness:** As an affiliated college Netaji Subhas Mahavidyalaya has no autonomy in academic reforms. Being a government college, the institution faces a number of financial, administrative and academic bindings

The college does not have residential staff quarters or girls hostel

**Opportunities:** The college has substantial potentiality for enhancing or expanding its educational operations by bringing about innovative changes in teaching learning evaluation, library resources and laboratory resources with the support of its qualified teachers

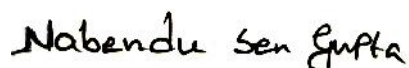
**Threats:** Being an affiliated government college infrastructure is a major challenge especially for departments under the art streams- departmental spaces for teachers, additional regular faculty members in large departments and for departments under the Science stream including Psychology- more laboratory spaces are needed for progressive development.

#### 8. Plans of institution for next year

- To introduce quality initiatives.
- To organise seminars and invited talks.
- To go for documentation for all events.

Name: Nabendu Sen Gupta

Name: Dr. Dipannita Chakraborty





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

\*\*\*



**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission