

Netaji Subhash Mahavidyalaya, Udaipur
Action Taken Report-2020-2021
on the basis of recommendations of IQAC

Student Satisfaction Survey (SSS) 2020-21

IQAC Recommendation	Action taken on the Recommendation
Proper mechanism for redressal of student grievances regarding internal evaluation must be in place with designated committee for the purpose	A proper mechanism for redressal of student grievances regarding internal evaluation has been put in place where students who are not satisfied with internal marks awarded to them during departmental internal evaluations can apply to the principal for redressal of their grievances. The Examination Committee of the College will act as the designated committee for the purpose (vide office memo No. 1(17)/NSM/UDP/2019/329-32 dated 17.08.2021). Periodic meetings will be held by the Examination Committee for the purpose with students and concerned HODs with proper record of the proceedings.
Course/programme outcomes in terms of expected competencies to be achieved by students after completion of the same to be framed formally by respective departments and be made available in College website. These Course/programme outcomes to be also discussed with students before the starting of the course topics by teachers during class.	Course/programme outcomes in terms of expected competencies to be achieved by students after completion of the same are being framed by respective departments (vide office memo No. 1(17)/NSM/UDP/2019/361-63 dated 24.08.2021) and will be made available in college website. Discussion with the students regarding these Course/programme outcomes before the starting of the course topics by teachers during class will be stressed upon.
Augmentation of Boys and Girls Common Room Infrastructure in terms of space, furniture and fixtures	Augmentation of Boys and Girls Common Room Infrastructure in terms of space, furniture and fixtures will be done on priority basis as and when next installment of RUSA fund is sanctioned. Currently the College do not have sufficient funds to take up the work.
Augmentation of facilities of the College ST Boys Hostel as well as necessary repairs	Regarding augmentation of facilities of the College ST Boys Hostel a total relaying of electric wiring has taken place in recent past. Currently the College do not have sufficient funds to take up further repairing work. An estimate of cost regarding civil repairing will be made and work will be taken up on priority basis as and when next installment of RUSA fund is sanctioned

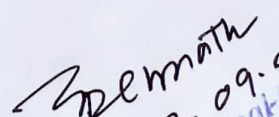
Debnath
02.09.22
Principal-In-Charge
N. S. Mahavidyalaya
Udaipur, Gomati, Tripura.

Student Feedback on Individual Teachers 2020-21

IQAC Recommendation	Action taken on the Recommendation
In all the cases, where a particular faculty member (department wise) got adverse comments according to the feedback analysis criteria, IQAC recommends one to one consultation regarding the same with regular teachers by the Principal. As for guest teachers the matter may be brought to the notice of concerned HOD by Principal.	One to one consultation has been done regarding the same with regular teachers. For guest teachers the matter has been brought to the notice of concerned HOD.
Improvement of ICT facilities in the campus	ICT facilities in the campus will be augmented on urgent basis with purchase of new projectors and laptops as resolve in RUSA meeting. A proposal for improvement in ICT facilities has been sent to NEC (no. F. 1(12)/ESTT/NSM/UDP/2012/1510-11, Dated 2 nd March 2022).
Monitoring on regular use ICT facilities in offline teaching-learning process	The practice of maintaining proper register for all ICT enabled classroom has been initiated (vide office memo No. 1(17)/NSM/UDP/2019/1063-65 dated 10.12.2021. This has also been discussed with all the faculty members to maximize the use of available ICT resources in Teachers' Council meeting on December 20, 2021.
Orientation training programme for the guest lecturers	A meeting on 27 th December 2021 with all the guest teachers was held to resolve the issues related to student feedback with the Principal, Secretary Teachers Council, and the coordinator-IQAC. The discussion reviewed the weaknesses in imparting quality teaching based on student input, with the goal of creating a better teaching learning environment in the near future..

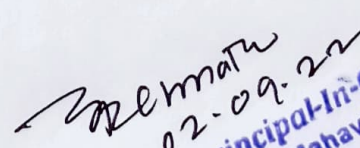
Feedback from Teachers 2020-21

IQAC Recommendation	Action taken on the Recommendation
ICT infrastructure of the Institution to be augmented with procurement of more Computers, improvement of internet connectivity in the campus and creation of more ICT enabled classrooms	ICT facilities in the campus will be augmented on urgent basis with purchase of new projectors and laptops as resolve in RUSA meeting. A proposal for improvement in ICT facilities has been sent to NEC (letter no. F. 1(12)/ESTT/NSM/UDP/2012/1510-11, Dated 2 nd March 2022).
Increasing number of washrooms and improvement of washroom facilities in all buildings of the campus	Currently the College does not have sufficient funds to construct new washrooms. Work will be taken up on priority basis as and when fund is available. Regular and proper cleaning of the toilets by outsourcing staff and availability of water is being ensured.


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Internal Academic & Administrative Audit 2020-21

IQAC Recommendation	Action taken on the Recommendation
1. Improvement in College infrastructure to increase the number of classrooms to create a better accommodation of huge number of students.	1. Request submitted to the Director of Higher Education for the construction of a new library building cum auditorium (vide letter no. F. 1(33)/ESTT/NSM/UDP/2012/1089, Dated 18 th December 2021)
2. To improve the ICT facilities in the campus for using audio-visual tools regularly in classroom teaching	2. ICT facilities in the campus will be augmented on urgent basis with purchase of new projectors and laptops as resolve in RUSA meeting. A proposal for improvement in ICT facilities has been sent to NEC(no. F. 1(12)/ESTT/NSM/UDP/2012/1510-11, Dated 2 nd March 2022).
3. Faculty members to be encouraged to submit proposals for Major/Minor Research Projects to various funding agencies like UGC, DST, DBT etc.	3. The Science Forum has submitted a project proposal to the State Department of Science and Technology. A proposal for a series of workshops has been submitted to the North Eastern Council (letter no. F. 1(12)/ESTT/NSM/Udaipur/2012/1354-55, Dated 8 th February 2022, ref letter no. EM/15/25/2021-E and M dated 29 th December 2021).
4. Faculty members to be encouraged to publish Research Papers in UGC care list journals as well as to write articles or books with ISBN numbers.	4. The Research & Seminar /Workshop/Scientific Programme Committee has been reconstituted in order to encourage faculty members to participate in research.
5. Faculty participation in FDP / RC / OC / Training Program / Workshops to be encouraged	5. All the faculties are encouraged to attend FDP/RC/ Training Program / Workshops programs through SWAYAM portal.
6. Faculty members to be encouraged to act as resource persons as and when such proposal comes from outside agencies.	6. Faculty members are always encouraged to act as resource person when invited by various agencies/institutions.
7. All departments must try to organize Study tour / exhibitions / Training programmes for the students	7. Due to financial constraints, study tours are being organized only by those departments having included such experiential learning in the course curriculum.


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<p>8. Students to be encouraged to get them involved in co-curricular or extra-curricular activities.</p> <p>9. Encouraging departments to organize Invited lectures/Seminar/workshop to provide students a platform to enrich themselves through interaction with learned resource persons in respective fields.</p> <p>10. Extension Activities to be stressed upon along with curricular activities.</p> <p>11. Interaction with Industry / Research Centres / Educational Institutions to be increased</p> <p>12. Departments to be encouraged to publish Newsletters /Magazines regularly.</p>	<p>Nevertheless, Department of Psychology has organized a study excursion outside the scope of curriculum, and other departments are being encouraged to follow suit.</p> <p>8. The college at present is having one Physical Instructor, Programme Officer for NSS, and Two CTOs for NCC. They are continuously encouraging students to participate sports, social work activities etc.</p> <p>9. The college has a seminar committee and a science forum to help organize such events. Apart from that, departments are encouraged to hold their own lectures or workshops.</p> <p>10. NSS and NCC units are continuously striving for enhancing their activities to serve the society.</p> <p>11. We have few collaborative research works with Tripura University, NIT Agartala, MBB College, IICT Hyderabad, BCDA College of Pharmacy & Technology, West Bengal. Initiatives will be taken to increase it further.</p> <p>12. All the departments are encouraged to publish wall magazine regularly.</p>
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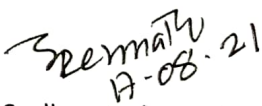
(Dr. Sudhan Debnath)
Principal-in-Charge
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Udaipur, Gomati, Tripura

Action taken report on the basis of recommendations of IQAC

Academic Year 2019-20

Online Student Satisfaction Survey (SSS)

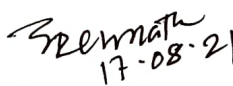
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The practice of Periodic review of the status of syllabus covered, during monthly departmental meetings, has to be followed zealously and a report to that effect to be given to the Principal for Institutional level follow up.	Status of syllabus covered is reviewed during departmental meetings and the institutional level follow up is also undertaken by the Principal for time to time.
The practice of student verification of internal assessment marks has to be followed zealously and proper record to be maintained for the same with signatures of students	Internal Assessment marks/copies are shown to students and shortcomings are discussed with them so that they can rectify their mistakes in future examinations. Record is being maintained with signatures of students on the copies/separate registers.
Augmentation of ICT facilities in the campus with purchase of required instruments	Currently the College do not have sufficient funds to purchase all required instruments. The matter will be taken up on priority basis with procurement of more Projectors so as to increase the number of ICT enabled classrooms as and when next installment of RUSA fund is sanctioned. Meanwhile two PA Lecterns have been procured during the current AY for use in two existing ICT enabled rooms of the College.


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Academic Year 2019-20

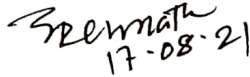
Online Student Feedback on Individual Teachers

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Regular use of ICT facilities in offline teaching-learning process	Regular use of ICT facilities in offline teaching-learning process has been stressed upon by the Principal to all HODs
Pedagogical training for the guest lecturers	A Consultation Meeting has been held on 08.03.2021 with participation of 22 Guest lecturers of various departments. Following of good teaching practices both inside and outside the class has been stressed upon by the Principal during the meeting.
More effort regarding quality online teaching by faculty members so as to overcome lockdown related losses in learning.	The matter has been brought to the notice of all faculty members during TC meeting held on 08.03.2021. Online classes for the newly admitted 1 st Semester students have been started from last week of March 2021 as regular classes can not be taken due to ongoing 3 rd /5 th Semester University Final Examination.


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Academic Year 2019-20

Online Feedback from Teachers

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Timely clearance of career progression/promotion (CAS) related applications from college end and speedy redressal of related grievances	The College is always very sensitive towards any grievances regarding career progression/promotion of faculty members. It seems that most of the adverse feedbacks in this regard is received from Post Graduate Teachers (H.E). But unfortunately the college has no role to play for redressal of their career progression/promotion related grievances as only the Directorate of Higher Education can give any decision on the matter.


17-08-21

(Dr. Sudhan Debnath)
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