

Minutes of the IQAC Meeting held on 05.07.2021

A meeting of the Internal Quality Assurance Cell (IQAC) of the College took place on 05.07.2021 at 2 PM in the chamber of the Principal-in-Charge to discuss the following agenda:

1. Uploading of AQARs of AY 2019-20 & 2020-21
2. Review of the 2nd Cycle NAAC accreditation process of the institution.
3. Organization of Student Workshops (skill development) and faculty workshop on IPR.
4. Misc

The following IQAC members were present in the meeting


1. Dr. Sudhan Debnath, Principal-in-Charge
2. Sri Sital Chandra Majumder, Hon'ble Chairperson, Udaipur Municipal Council (External Member)
3. Sri Partha Sarathi Nandi (Alumni Member)
4. Smt. Dipti Das, Associate Professor
5. Sri Prasenjit Paul, Associate Professor
6. Dr. Soma Banik, Assistant Professor
7. Dr. Parthasarathi Debray, Assistant Professor
8. Smt. Patriot Debbarma, Assistant Professor
9. Sri Debashis Roy Chowdhury, Assistant Professor
10. Smt. Rituparna Poddar, Assistant Professor
11. Dr. Sumana Majumdar. Post Graduate Teacher (H.E)


Resolutions: After through discussion on the different agenda the following resolutions were taken unanimously.

1. All-out effort will be made to submit the AQAR of AY 2019-20 within next month. The process of submission of AQAR of AY 2020-21 will be taken up forthwith.
2. Regarding 2nd Cycle NAAC accreditation process of the institution it was decided that SSR writing and other formalities like submission of IIQA will be initiated immediately after uploading of AQAR of AY 2020-21.
3. Student Workshops on relevant topics will be organized by various departments for skill development of students in collaboration with outside government bodies/institutions.
4. A online Faculty workshop may be conducted on Intellectual Property Rights (IPR)

Under Miscellaneous the following decisions were taken

1. Required steps will be taken to earn recognition as SAP (Swachhta Action Plan) Institution from MGNCRE, MHRD, Govt. of India with formation of Institution Swachhata Team and taking up SAP activities in the areas of Sanitation & Hygiene; Waste, Water & Energy Management and Greenery in the campus.
2. An Internal Academic & Administrative Audit will be performed.
3. Student Satisfaction Survey (SSS) and Student Feedback on Teachers as well as feedback from Teachers will be taken in the online mode by Google Form like previous year.
4. Plantation drive and other environmental awareness activities will be organized in the campus in line with the "Green campus" initiative and students will be involved in adopting the plants.
5. The Action Taken Report (ATR) on the resolution of previous meeting of IQAC held on 03.11.2020 was passed with emphasis on timely completion of proposed activities.


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