



TRIPURA UNIVERSITY

(A Central University)

Suryamaninagar-799022

Syllabus

of

FNDC-V

Public Administration

Semester - V

2014

Compulsory Paper for U. G. Course
Public Administration (For 5th Semester)

Unit – I

- Meaning, nature and scope of Public Administration.
- Significance of Public Administration: Theoretical and Practical.
- New Public Administration, Comparative Public Administration.
- Development Administration.

Unit - II

- Theories of Administration: Scientific Management Theory, Classical Theory of Management, Human Relations Theory.
- Principles of formal Organization: Hierarchy, Span of Control, Unity of Command. Centralization and Decentralization, Staff, Line and Auxiliary Agencies.
- Management: Its meaning, nature, types and values: Distinguish between Management and Administration.

Unit - III

- Bureaucracy: Max Weber and Marx.
- Public Administration in the age of globalisation.
- Budget making process in India.
- Lokpal and Lok Ayukta.

Unit – IV

- District Administration, Block Administration.
- Constitutional body under 73rd and 74th constitutional amendment of the Indian Constitution.
- Planning and Development: Rural and Urban