

Dated: 16.04.2019

Minutes of the meeting of the IQAC, N. S. Mahavidyalaya

An IQAC meeting of the college was held on 9th April 2019 at 1 PM in the Principal's chamber to discuss the following agenda.

1. Academic Audit
2. Green Audit
3. Miscellaneous

Following members were present in the meeting:

1. Dr. Dipannita Chakraborty, Principal
2. Smt. Anuradha Datta
3. Dr. Nurul Islam, Asst Professor
4. Smt Patriot Debbarma, Asst Professor
5. Sri Dipankar Deb, Asst Professor
6. Dr. Parthasarathi Debray, Asst Professor
7. Dr. Samir Kr Diabagh
8. Dr. Dulal Dey, Associate Professor
9. Dr. Nupur Datta, Asst Professor
10. Sri Debashis Roy Choudhury
11. Smt. Santwana Chakraborty

Dr. Dipanita Chakraborty, Principal of the college presided the meeting. Before going to discuss the current meeting agenda, earlier resolutions were discussed thoroughly. After that present meeting agenda like academic audit and green audit were discussed thoroughly by the all members.


After thorough discussions on the different agenda of the meeting unanimously the following **resolutions** have been taken in the meeting.

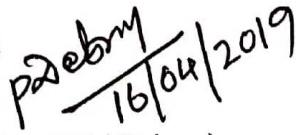
1. A Special Add-on course on Tally to be started by Commerce department shortly. Besides seminar or workshop on GST will also be organized.
2. Spoken Tutorial with IIT Bombay will be continued. To be looked after by Smt Patriot Debbarma.
3. Spoken English classes with a few 6th semester students to be initiated by 1st week of May by the English Department and for this all the HODS will give the names of the interested students to the English department.
4. Hands on training on 'Statistics in EXCELL' will be started by the Computer Science Department and all the teaching staff will participate in this program.
5. As college already purchase library automation software, complete digitalization of the library will be initiated with full effort mainly by data entry.
6. A digital board will be purchased and installed for notice and others display. A help Desk will be made in the college main building.
7. Invited /Popular lectures to be organized by all departments.
8. Field study to be encouraged.
9. Feedback should be taken online to minimize the use of paper to make green environment.

10. Academic feedback (students and also parents) of this Even semester (Jun-2019) will be started online (through email) by the 1st week of May. For this online format will be prepared by the IQAC.
11. All HoDs are once again requested to conduct the departmental meetings every month .
12. Green audit of the college will be made and for this purpose a committee with the following members is made.

Sl	Name	Designation	Title in Committee
1	Dr. Dipannita Chakraborty	Principal	Chairperson
2.	Dr. Rupak Das	Asst Professor, Commerce Department	Secretary Teacher's Council
3.	Smt. Anuradha Datta	Associate Professor	Member
4.	Sri Debasish Roy Choudhury	Asst Professor, Chemistry Department	Member
5.	Dr. Biplob Ghosh	Asst Professor, Chemistry Department	Member
6.	Dr. Roshan Ali	Asst Professor, Physics Department	Member
7.	Dr. Parthasarathi Debray	Asst Professor, Human Physiology Department	Member
8.	Dr. Nupur Datta	Asst Professor, Zoology Department	Member
9.	Dr. Madhumita Debnath	Asst Professor, Geography Department	Member
10.	Sri Prasenjit Debbarna	HOD-Incharge, Botany Department	Member

13. Computerized attendance will be prepared in the next semester.
14. Merit register should be updated and for Honous HOD of the all department will take initiative.
15. Dr. Debasish Roy Choudhury, Department of Chemistry will be the new **IQAC co-coordinator** and for this official order will be initiated.


 (Dr. Dipannita Chakraborty)
 Principal, NSM, Udaipur

Thanking You

 (Dr. Parthasarathi Debray)
 IQAC, Coordinator